

Calvary Christian School Private School Satellite Program POLICIES AND PROCEDURES

Calvary Christian School-Private School Satellite Program (CCS-PSP) is part of the education ministry of Calvary Chapel Vista.

CCS-PSP is affiliated with Calvary Christian School (CCS) and is under the government of the Calvary Christian School Board.

CCS-PSP has established an Advisory Committee which advises the CCS school board regarding the special needs of this private school satellite program.

The Advisory Committee establishes Policies and Procedures for school board approval, recommends administrators for hire and committee members for appointment, and directs administrators in day-to-day operations of CCS-PSP.

CCS-PSP is a member of Home School Legal Defense Association (HSDLA) and regularly seeks counsel from HSDLA in establishing CCS-PSP Policies and Procedures and its proper affiliation with Calvary Christian School.

The purpose of the CCS-PSP Policies and Procedures and the accompanying supplements and schedules is for CCS-PSP to operate wisely, decently and in order while being sensitive to special circumstances when appropriate.

The desired purpose of CCS-PSP is to assist families in their call from the Lord Jesus Christ to educate their children at home. We do not require that families attend Calvary Chapel Vista in order to be enrolled in CCS-PSP, however, we do ask that families be in complete agreement with our Statement of Faith and understand our Educational Philosophy and High School Missions Statement.

STATEMENT OF FAITH

WHAT WE BELIEVE:

JESUS CHRIST is the foundation and cornerstone of the church. He came to restore man's broken relationship with God. His finished work on the cross made that possible. Because of His love demonstrated on the cross by dying for our sins, we now have reason to fellowship with one another and proclaim salvation through His life, death, and resurrection (1 Corinthians 3:11, Ephesians 2:20, Romans 5:6-10).

THE BIBLE is the inspired, infallible, authoritative, inerrant word of God and is relevant and applicable to man today. Therefore we place great emphasis upon teaching it in public, studying it in private, and using it as a guide for our daily lives (Acts 20:32, 2 Timothy 3:16-17, 1 Thessalonians 2:13).

WORSHIP: We believe God is worthy of all praise, reverence and love. We take special time to worship Him in the church with song. It is our goal to worship Him with our whole lives as well; at home, at work, and at play (John 4:23, Colossians 3:16, 1 Thessalonians 5:16-18).

LOVE is the greatest virtue and demonstration of the reality of Jesus Christ. We endeavor to show a Christ-like love toward all men. Love should be exhibited in our lives by our words as well as our actions (John 13:34-35, 1 Corinthians 13:13, Philippians 2:3).

CHRISTIAN GROWTH: Our supreme desire is to know Christ and be conformed into His image, likeness, and example by the power of the Holy Spirit. We encourage this by abiding in Jesus Christ through His Word, prayer, fellowship and by yielding our lives to the Holy Spirit (John 15:5, Romans 8:29, Ephesians 4:15).

CHRISTIAN SERVICE is part of the Christian life and is the responsibility of all believers. Our goal is to develop the ministry of every member to the benefit of all (Ephesians 4:11-13, 1 Corinthians 12:4-7).

EDUCATIONAL PHILOSOPHY

“And these words which I command you today shall be in your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up.” (Deuteronomy 6:6-7)

We also concur with the following definition of education taken from the *American Dictionary of the English Language*, by Noah Webster, 1828 version, *Education: The bringing up, as of a child, instruction; formulation of manners. Education comprehends all that series of instruction and discipline which is intended to 1) enlighten the understanding, 2) correct the temper, 3) form the manners and habits of youth, and 4) fit them for usefulness in their future stations. To give children a good education in manners, arts and science is important; to give them a religious education is indispensable; and an immense responsibility rests on parents and guardians who neglect these duties.*

ADVISORY COMMITTEE AND PSP LEADERSHIP

Members of the Advisory Committee include PSP administrators and coordinators, as well as, other experienced homeschoolers. Qualifications for Leadership in the PSP: according to 1 Timothy, Chapter 3, a leader should be above reproach, sober-minded, self-controlled, hospitable, worthy of respect, able to teach, gentle, not quarrelsome, able to manage his/her own family well, able to keep hold of the deep truths of the faith, and have a good testimony among those who are outside the faith. (Taken from NKJV and NIV versions).

ENROLLMENT

Enrollment in CCS-PSP satisfies California (E.C. 48200, 48400) and (E.C. 48222 and 33190) requirements.

CCS-PSP administrators will prayerfully review each student application for enrollment. No student will be refused admission due to race, color, ethnic or national origin. Be advised that those who enroll with CCS-PSP and fail to comply with the requirements and/or leave may have their re-enrollment application denied.

ENROLLMENT PROVISIONS

- Student is legally enrolled through CCS-PSP Private School Affidavit.
- Support for Parent/Teachers is available through administrators and HSLDA support is encouraged.
- Forms are provided.
- Student records are maintained.
- Students may enroll/participate in some classes/extra-curricular activities and CIF sports at CCS with additional associated tuition and fees.
- School pictures are available.
- Graduation ceremony (8th grade & 12th grade students) in conjunction with CCS graduation is available.

PARENT/TEACHER SUPPORT

Our goal is to assist families in their call to home educate their children. We are available to answer any questions you may have regarding homeschooling. The CCS-PSP has parent/teacher resources available for you to check out. These resources consist of curriculum guides, CDs from CHEA and CFS conferences, and various books on homeschooling. We also offer curriculum guidance through experienced homeschool parent/teachers. In addition, HSLDA offers webinars on various topics (some of which are free).

PARENT/TEACHER RESPONSIBILITY

Each enrolled family must:

- become a member of HSLDA and keep their membership current for the entire time they are enrolled
- comply with California requirement (E.C. 48222): Teachers must be capable of teaching; the instruction must be in English; the instruction must be in the several branches of study required in public school: English, mathematics, social sciences, science, fine arts, health, and physical education
- comply with California compulsory attendance requirement (E.C. 48200, 48400): School attendance will be collected and recorded on the school's master attendance list each quarter
- complete and accurate paperwork must be submitted by the due date. * (see Elementary and High School supplements for more information). If we do not receive your paperwork within 7 days of the end of the quarter or your paperwork is incomplete, a "Request for Paperwork" will be sent to you via email. Upon the third request within your cumulative years of enrollment in CCS-PSP, your enrollment will be terminated. Once your enrollment has been terminated, if you want to re-enroll you will need to fill out a new application and submit it with a re-registration fee. The Advisory Committee will review the application and make a determination. Repeated drops for this reason may cause your application to be denied.

*Special arrangements may be made for out-of-state or overseas families.

REGISTRATION

Registration fees (check current Fee Schedule) are payable at the time the Enrollment Application is submitted. Applications will not be processed until the entire registration fee is submitted. Registration fees are not refundable.

* Special arrangements and scholarships may be available for missionaries, military and others as determined by the Advisory Committee on a case-by-case basis.

TUITION

Check current Fee Schedule posted on our website, fees page.

MEETINGS

Orientation is a requirement for all new member families. In addition, families that did not have a high school student enrolled in our program the previous school year are required to attend an orientation. One will be offered prior to the registration deadline for each quarter. At least one parent must attend. In addition, existing members are invited and encouraged to attend in order to keep current with any changes and to meet the new families and renew old friendships.

TESTING

Is required in grades 6, 8, 9, 10, 11 and 12. See Elementary and/or High School Supplement for details.

CALVARY CHRISTIAN SCHOOL INVOLVEMENT

Homeschool students have the opportunity to participate in Calvary Christian School's (CCS) activities and sports. What is offered varies from year-to-year. Students may participate in two items only. Typically, students are able to participate in drama, choir, academic classes, monthly chapel services and CIF sports. Fees for participation (except for chapel) are paid directly to CCS and are not covered by your CCS-PSP registration and tuition fees. Once a member of the PSP, families may contact the CCS administration directly for scheduling and registration.

CURRICULA

The CCS-PSP does not provide, nor require any specific curriculum. We believe each student is truly unique and that each has a distinctive learning style given to him/her by their Creator. Therefore, the student's parents are best qualified to discern and select the individual curriculum that will be most effective for their child.

EXTRA-CURRICULAR ACTIVITIES

CCS-PSP does not provide field trips, park days, PE, classes or workshops. We highly recommend that you join a CFS Support Group if you desire to participate in activities such as the ones listed above. There are many CFS Support Groups to choose from. Their website is www.cfssd.org/portal/. CCS-PSP will maintain an email list for those who want to keep in contact with other CCS-PSP homeschool families. The email list will allow you to invite others to join you at the park, the beach, to pray, and stay in fellowship with other homeschoolers, and to inform each other of homeschool activities and seminars. The email list is optional and will not be monitored by CCS-PSP.

APPEALS PROCESS

If for any reason you do not agree with a decision made by CCS-PSP administration you may appeal in the following manner and order:

- Talk with CCS-PSP administration and respectfully express your concerns.
 - *If you still think there is a problem:*
- Submit an email to each CCS-PSP Advisory Committee member expressing your concern, how you have tried to resolve it and what you think should be done and why. The matter will be presented to the Committee and the determination will be sent to you in a timely manner.
 - *If your problem has not been resolved satisfactorily:*
- Submit an appeal request to the CCS School Board asking to be heard at the next available School Board meeting. A copy of this request must be sent to each Advisory Committee member and followed by the date the appeal is to be heard.

Please read the Elementary Supplement and/or High School Supplement, Fee Schedule, and School Calendar for additional provisions, requirements and information specific to your student(s).